

**LINCOLN PARK DISTRICT
BOARD MEETING MINUTES
March 9, 2011**

CALL TO ORDER - At 6:00 PM John Andrews called to order, the Lincoln Park District Board of Commissioners, monthly business meeting.

ROLL CALL - Commissioners attending were John Andrews, Don Peasley, Dave Perring and Gary Nodine. Absent was Jim Sparrow. Attending from the Park District were Marcia Greenslate, Vernon Haseley, Roy Logan and Janice Kapik.

MINUTES OF MEETING - On a motion from Don Peasley and seconded by Gary Nodine the minutes of the February 9, 2011 meeting were approved as submitted.

RECOGNITION OF VISITORS: NONE

ACCOUNTS PAYABLE - The operating expenses were submitted for approval in the following funds:

GENERAL	-	\$	8,638.96
RECREATION	-	\$	12,606.30
CAPITAL	-	\$	15,224.44

CASH FLOW REPORT - The following balances were reported as of March 9, 2011.

RECREATION	-	\$	253,114.21
GENERAL	-	\$	117,564.18
CAPITAL	-	\$	1,110,940.00
AUDIT	-	\$	7,957.19
LIABILITY	-	\$	194.71
CAPITAL OPERATING	-	\$	11,199.76

DIRECTOR'S REPORT - MARCIA GREENSLATE

- Have not yet received the preliminary technical evaluation on the pool. It should be coming by the end of the month. In the meantime as I mentioned last month, Burbach Aquatics recommends that a pool committee be formed for the next step of the project which is the conceptual design phase. They would like to meet with the committee at our April meeting to review the tech information and kick off step 2. Jake Sexton Head Swim Coach from Lincoln College would like to be on the committee. Talked to Kevin Heid from First Midstate about financing the project.
- Have hired Zo Hennessey as the nighttime cleaning person. He will be working from 9 p.m. to midnight Monday through Friday.
- The treadclimber once again broke down. We have replaced the hydrolics three times. Nautilus no longer manufactures this piece of equipment and what parts were available last fall are no longer. Therefore the decision was made to get rid of the treadclimber and replace it with a Matrix Ascent Trainer for \$3500. It features an adjustable incline and resistance as well as adjustable stride length. Many health clubs are using this piece of equipment to replace the treadclimbers. It is scheduled to be delivered the end of this month.
- The two new ellipticals were delivered and are receiving good reviews.
- The new concession stand was vandalized March 3rd.
- Final weeks in preparing for the April 1st and 2nd Health Fair events. Numbers are down for the Children's fair on Friday largely due to transportation costs. The number of exhibitors for both days however is as good as in the past. Many of the 5th grades are participating in our Paint and Design contest. They have been provided a garbage barrel to paint. The garbage cans after being displayed at the Health Fairs will be distributed among our parks. The winning class will win plantings for their school donated by the Lincoln Police D.A.R.E. program.
- Have been attending usual round of meetings. ATOD and Sr. Issues Task Force. ATOD held their annual Bowling Party on Sunday, February 27 from 11 a.m. to 3 p.m. Attendance was good.
- The park district hosted the Lincoln/Logan Sports Commission kickoff on Thursday, February 17th. Around 30 people were on hand to hear the presentations. A follow-up meeting was held on Tuesday, March 1st to form the commission and elect officers. The next meeting will be held on Wednesday, April 6th at ALMH.
- Have submitted the application for review for IMRF Safety Grant for \$600 in safety equipment.
- Our current energy contract ends on Friday, April 15, 2011. Have signed an agreement with Seven - Utility Management Consultants which is affiliated and endorsed by the IAPD(Illinois Association of Park Districts). Seven is a professional consulting service that will formulize a procurement strategy, request quotes, analyze and evaluate the bids, present summary and negotiate a contract. There is not cost to the park district.
- Wal-Mart donated many bags of garden soil/mulch, etc. which had been damaged and not suitable for resale. Have offered the Community Garden project and the Community "From the Ground Up" project products they can utilize. The park district will use the rest as needed.

OPERATIONS REPORT - VERN HASELEY

- Started rolling the grass on ball diamonds.
- New fluorescent tubes to relamp the cardio area have been ordered.
- New doors have been installed between front and back.
- Roof leaked on south west corner of the tennis courts.
- New concession stand was vandalized. Roll up door was bent, serving window was broken. Had a police report taken. In the process of working with insurance company trying to figure plan of attack. Nothing was stolen.

PROGRAM REPORT - ROY LOGAN

- Baseball/Softball - Registrations are going on now. Cut off date is April 4th.
- Co-ed Volleyball - Still have 4 teams to makeup games due to the blizzard. Hoping to reschedule soon.
- Kids in the Kitchen - Four 3rd graders from Central did a really good job. The last week we baked cupcakes and shared them with all their classmates and filmed the end of the show at the school.
- Health Fair - Have been very busy working on preparations.
- Summer Brochure - Almost completed. Still waiting to hear on a couple of programs, then off to the printers.
- Summer Theater - Kenneth Kendall will be our new instructor this year. He is the division chair of fine arts at Lincoln College. I believe his wife will be his assistant. They both have extensive backgrounds in children's theater.

CORRESPONDENCE: NONE

Dave Perring was approached by Miles Craig wanting to know if he could put up a tent in Memorial Park for a wedding. He needs to call the park district and talk to Christine.

UNFINISHED BUSINESS: Working on final details for advertisement for Bronco Field Lighting Project for bids. The first day to pick up drawings will be March 23rd. Will have a mandatory pre bid meeting on Friday, April 1st. Bid opening will be Friday, April 8th and the contract will be awarded at the April 13th board meeting.

Talked to a representative from FBI Buildings and Morton Buildings. Preliminary pricing for a 24 x 40 building without concrete seems to be in the range of \$11,000 to \$13,000. Concrete underneath could be between \$5,000 and \$6,000.

Have signed an agreement with Lisa Kramer and Prairie Engineers of Illinois for the rehabilitation of front parking lot at administrative offices. Still waiting on notification who has received the

grants.

NEW BUSINESS: The Identity Protection Policy has been written and ready to go. The purpose of the policy is to safeguard employees for the use of their social security numbers.

Ball diamond reservation policy of 2006 was reviewed. After much discussion Greenslate offered to write up a new policy for adoption at the April meeting.

NEXT MEETING: The next meeting date will be Wednesday, April 13, 2011 at 6:00 P.M.

ADJOURNMENT: Seeing no further business Dave Perring moved to adjourn the meeting. Gary Nodine seconded. Motion carried. Adjournment 7:08 P.M.

