

**LINCOLN PARK DISTRICT
BOARD MEETING MINUTES
JANUARY 11, 2017**

CALL TO ORDER – At 6:00 PM Jayne Weaver called to order, the Lincoln Park District Board of Commissioners, monthly business meeting.

ROLL CALL – Commissioners attending were Jayne Weaver, Don Peasley, Laura Duffer, Dave Perring and Gary Nodine. Attending from the Park District were John Andrews, Vern Haseley, Abby Neece and Angie Coombs. Jacki Pavlik was absent.

RECOGNITION OF VISITORS: None

MINUTES OF MEETING – Minutes of the December 14, 2016 were presented and were then approved as submitted after a unanimous vote.

ACCOUNTS PAYABLE – The operating expenses were submitted for approval in the following funds:

GENERAL	-	\$	11,806.96
RECREATION	-	\$	6,658.08
CAPITAL IMPROVEMENT	-	\$	6,595.65

Laura inquired about the new, heavier weights in the Fit Zone. John explained that members had requested them and that Vern & Tony were building a new rack to store them.

CASH FLOW REPORT – The following balances were reported as of December 31, 2016.

RECREATION	-	\$	60,113.87
GENERAL	-	\$	147,038.05
CAPITAL	-	\$	1,467,303.38
AUDIT	-	\$	2,874.60
LIABILITY	-	\$	25,579.34
2014 DEBT CERT & INT.	-	\$	0.46

DIRECTOR'S REPORT – JOHN ANDREWS

- The staff has expressed their appreciation for the Christmas bonuses and raises.
- We have already had a few Veterans take advantage of the new discount offered and the counselor is using the facility for sessions.
- In regards to the Foundation Fund, I will let Jayne catch us up. Jayne stated that she had received confirmation of the paperwork having been filed with the state. She will contact, Paul, the attorney, to schedule a meeting for the Foundation Board.
- I have contacted the company Alco (St. Louis), which installed the basketball hoops, for a service plan. They will be coming in the spring to service the mechanisms for adjusting the height as well as raising and lowering the baskets. The estimate for routine maintenance is about \$2,500.00.

**LINCOLN PARK DISTRICT
BOARD MEETING MINUTES
JANUARY 11, 2017**

- Business is going well in the Fit Zone. We have been selling a few new memberships and I am seeing new faces when I am out in the facility. Jayne stated that she has heard a lot of good comments from the public, even from non-members. Jayne thanked the diligent work of both Abby and Jacki for promoting the Park District in the social media daily. Dave suggested that both Abby and Jacki “tag” the board members in their social media posts so that the information will then be included on more pages for public viewing. Jayne inquired if radio advertising was still being utilized and both John and Abby verified that it is.
- The required legal filings have all been submitted
- A representative from Lincoln Chill had requested a meeting, and I was informed that they are in the process of breaking away from the Lincoln Heat team. We are working on an agreement to use our fields for their games and tournaments.
- We have received the check for the OSLAD grant, finally.

OPERATIONS REPORT – VERN HASELEY

-The recent windy weather has done a bit of damage around the complex. One of the lights on the softball fields has been spun around and we will need a crane to get that fixed. Just the other day, a fan cap came off of the Complex roof, but we have reattached it securely.

- I haven't heard any news yet regarding the Pavilions, but I will follow up on that.

- Saturday, we had CILCO here for a gas leak in the boiler room. We had purchased a gas detector with some of our annual safety grant, which we used to pinpoint the valve and couplings that needed repaired.

-Intech is sending engineer(s) to review the space and requirements for an appropriate system for our needs. We have had more issues with the units dedicated to the ballroom. The current units keep cycling on and off, which was initially thought to be caused by a valve issue. We had purchased a telescopic viewer for plumbing and wiring issues, also with our safety grant, but we were able to use it to view into the unit without extensive disassembly. With the scope, we could see that the heat exchange was extremely rusted, which was the real issue. Currently, we only have one unit heating the ballroom and the other two (2) need to be replaced. This would bring the total up to three (3) units that need replacing as soon as possible instead of a single unit, which we had originally anticipated.

- The roof repair is in process. We have had two (2) contractors on site and one (1) more schedule to review the roof's needed repairs before they submit a bid. We will need to sit down to contrast and compare their recommendations of work needed and then to decide how and why we will choose the requirements of the official bid.

-Jayne inquired about the previous issue with a heating unit in the fieldhouse/complex. Vern stated that a new motor was installed and verified that it was currently working.

-Dave inquired if Vern was still researching for a source to get trees from to replant in Memorial Park. Vern verified that he has been speaking with a few people about possibilities.

-Vern stated that now would be a good time for the board to think about any changes that they would like to make the driving range so that they could be scheduled, if needed.

-Gary inquired about the sauna and how frequently the boards are changed in the unit. Vern verified that this is the year that he plans on scheduling that process with Jeff, but no date has been set yet.

**LINCOLN PARK DISTRICT
BOARD MEETING MINUTES
JANUARY 11, 2017**

PROGRAM REPORT – ABBY NEECE

-I have been trying to get a head start on planning the spring/summer baseball and softball programs. We would like to get some coaches meetings scheduled and possibly start the registration and the actual season earlier, if possible. We are going to try and have an indoor activity for the kids to come out and throw a ball around to help them feel more comfortable before team practices start. We are looking into having a coaches clinic to help keep everyone on the same page.

-The Co-ed Volleyball league has started and has five (5) teams participating this year.

-Jr. Railer Basketball is still going strong and the teams have started their scrimmages between the High School's JV and Varsity home games.

-There is another Olaf painting scheduled since the first one was full and we still had some individuals want to sign up.

-We will be having the Christian Child Care present another Babysitting course, which is free. I have called DHS to inquire about the new state laws and how that may affect course participants. Since the course doesn't offer certification, we should not have any issues.

-I have been working with Bobbie, of DHS, and Angie, of ALMH, to organize the Wellness Expo, which is scheduled for February 17th & 18th.

-Don inquired about a program for dog obedience. Abby stated that she was planning on offering the program next spring.

-Laura advised Abby that Mark, of ALMH, will be calling to possibly coordinate a team for the upcoming heart walk event.

Upcoming Events:

February:

- Valentine's Dance: February 12th
- Wellness Expo: February 17th & 18th
- Baseball/Softball registrations will begin.

CORRESPONDENCE:

-Joe Schaler, of the Veteran's Assistance Commission, sent a thank you letter regarding the discount offered and the usage of our facility for counseling sessions.

-Will Glass, of First Midstate, sent a letter of appreciation for working with them during the bond process.

-The Chamber of Commerce has sent an invitation for their annual dinner. If anyone would like to go as a representative of LPD, just let us know.

UNFINISHED BUSINESS:

A. Capital Improvements:

- a. Pavilion – See Operations' Report.
- b. Heating/Air Conditioning Units – See Operations' Report.
- c. Roof Repair – See Operations' Report.

John added that as previously mentioned, the basketball courts need some work done to repair some of the wear from usage. Doug, of Champaign's David's Floors, agreed that the floors are still in good shape. He stated that if the seams are re-welded with the sealant, we should be able to get a few more years' use before needing to replace larger portions. The weld estimate was \$1,900.00 compared to a more costly floor/section replacement fee.

**LINCOLN PARK DISTRICT
BOARD MEETING MINUTES
JANUARY 11, 2017**

- B.** Aquatic Center/ OSLAD Grant.
- a. OSLAD Grant – See Director’s Report.
 - b. Don inquired about the status of the potential new slide.
 - i. John stated that he requested a review of the price to see if there could be any adjustments or less expensive options available.
 - ii. Dave inquired if there was another company available.
 - iii. John stated that another company brought to the table the issue of possibly voiding existing warranties on the current facility.
 - iv. John still has not heard back after his initial inquiry.

NEW BUSINESS:

A. Economic Interest Statements.

Jayne mentioned that she had contacted the Dog Park representatives to inform them that the board felt the Park District did not have a piece of property to fit their needs. Jayne advised the board that Brittney expressed interest in re-proposing to the board, but only regarding the administrative side, or paperwork, portion of their plans.

John requested the Board’s input to a possible donation/sponsorship of the Lincoln to Peoria St. Jude’s running team. The Board approved a \$100.00 donation for sponsorship and advertising.

John stated that he will be reviewing pool admittance and season pass fees, which he will present to the Board for approval within the next month or two.

EXECUTIVE SESSION: No executive session was held.

ADJOURNMENT: Seeing no further business Laura Duffer moved to adjourn the meeting. Gary Nodine seconded. The motion carried. Adjournment: 6:52 P.M.

NEXT MEETING: The next meeting date will be Wednesday, February 8, 2017 at 6:00 P.M.

**LINCOLN PARK DISTRICT
BOARD MEETING MINUTES
JANUARY 11, 2017**

ATTACHMENT A

**Fitness Director Report
By Jacki Pavlik
December 2016**

Group fitness class numbers for 2016 were approximately 14,862. These figures are taken from class sign in sheets throughout the year, so this number could be greater. What a great way to end the year!

Fit For Seniors class had a wonderful holiday celebration this year! This class continues to grow with each passing year. We have also seen an increase in the Silver Sneaker participation.

The new schedule started January 3, 2017 and thus far, we have seen really good participation. We have seen some new faces in most classes and have received good feedback from members.

We had 18 people sign up for our Winter Wellness Challenge.** Jennifer and I met with the group as a whole on Sunday, January 8. All of them received packets, coupons and nutritional information. Most had measurements and/or body fat composition taken so we can track results. I created a private Facebook for these members and we post daily motivation quotes, exercises, recipes and more. Jennifer and I have divided these participants into two groups and will meet one on one with them weekly for the 6 weeks. Everyone is very excited for this challenge. **please see attached

I would like to run a February "Sweet Deal" special introducing Jennifer Prather as a Personal Trainer for anyone who is new to exercise and working out. She has done morning small group fitness classes and would be very good one on one with folks who are beginners or new to our facility.

We may have a group of Winter Wellness Challenge participants interested in a Small Group Personal Training Class. There would be a small fee for this class and it would be instructed by Michelle Ryan.

Programs/Incentives coming:

- Annual February Heart Spin Challenge
- Annual Super Bowl Shuffle Challenge
- Sweet Deal Beginner Personal Training Offer

**LINCOLN PARK DISTRICT
BOARD MEETING MINUTES
JANUARY 11, 2017**

Wellness Challenge 2017

Name	Member	Non-member
Debbie McAdams	\$20.00	
Rose Paulson	\$20.00	
Marsha Darlington	\$20.00	
Jade Darlington	\$20.00	
Bonnie Montgomery	\$20.00	
Julie Kay Tull	\$20.00	
Brett Thomson	\$20.00	
Hunter Thomson	\$20.00	
Sara Ayer	\$20.00	
Jennifer Bailey	\$20.00	
Mark Newby	\$20.00	
Pam Campbell	\$20.00	
Deb Haseley		\$65.00
Barb Bowlby	\$20.00	
Jan Malerich	\$10.00 (employee)	
Cori Daniels	\$20.00	
Allen Kruger	\$20.00	
Pam Campbell		\$65.00
Sub Total	\$310.00	\$130.00
		Grand Total \$440.00