

**LINCOLN PARK DISTRICT
BOARD MEETING MINUTES
FEBRUARY 8, 2017**

CALL TO ORDER – At 6:00 PM Jayne Weaver called to order, the Lincoln Park District Board of Commissioners, monthly business meeting.

ROLL CALL – Commissioners attending were Jayne Weaver, Don Peasley, Laura Duffer, Dave Perring and Gary Nodine. Attending from the Park District were John Andrews, Vern Haseley, Abby Neece and Angie Coombs. Jacki Pavlik was absent.

RECOGNITION OF VISITORS: None

MINUTES OF MEETING – Minutes of the January 11, 2017 were presented and were then approved as submitted after a unanimous vote.

ACCOUNTS PAYABLE – The operating expenses were submitted for approval in the following funds:

GENERAL	-	\$	7,361.09
RECREATION	-	\$	9,598.46

CASH FLOW REPORT – The following balances were reported as of January 31, 2017.

RECREATION	-	\$	57,184.97
GENERAL	-	\$	135,360.11
CAPITAL	-	\$	1,867,374.18
AUDIT	-	\$	2,874.72
LIABILITY	-	\$	27,295.37
2014 DEBT CERT & INT.	-	\$	0.46

DIRECTOR’S REPORT – JOHN ANDREWS

-John has spoken with 2 companies, one in California and the other in Iowa, which manufacture and sell saunas. The company in Iowa is closer and offers a better deal. Jayne inquired to the seating area of the new sauna, to which John verified that will be a bit bigger than the current sauna. Currently 3-4 people can sit comfortably, but the new layout will allow 6-7 patrons at one time. The heat element is infrared, which is a “healthier” option as it promotes detoxing and the wood will be aspen, which is easier to clean than cedar. The unit will be energy efficient and the design eliminates the rocks, which people keep pouring coffee on in the existing unit. Gary inquired about the California company and the price comparison. The Iowa company’s unit costs about \$15,000 and the California one is about \$7,500. John stated that the Iowa company’s unit is better quality and worth the price. Gary mentioned that there may also be service issues trying to work with the California company versus the closer Iowa company. Dave queried the lifespan of the bulbs (heating element), to which John explained that the heating element is actually ceramic tile, which is very durable. A custom-made unit takes roughly 4 weeks to manufacture and installation can be done in a day once the wiring is ready. John asked the board to consider possibly converting the rarely used family changing room to a

**LINCOLN PARK DISTRICT
BOARD MEETING MINUTES
FEBRUARY 8, 2017**

steam sauna in the future. Gary Nodine made a motion to approve ordering the sauna, which Don Peasley seconded, and the motion passed unanimously after a roll-call vote.

-Farnsworth Group invoiced the Park District for an additional \$5,000.00 above and beyond the original contract's agreed upon price, which has been paid in full. Jayne, Angie and I met with Gary and Justin, of Farnsworth, last week to discuss the new invoice. Don inquired if the amount stated in the contract had been paid in full. Jayne verified that it had, but Gary explained that, due to the extended construction and re-bidding process, that Farnsworth should have approached the Board about renegotiating the contract and prices. Dave asked if Farnsworth had recommended Contegra and Burbach Aquatics. Vern stated that Farnsworth had been contracted to help deal with the construction as well as working with Contegra and Burbach Aquatics. Don asked why Farnsworth did not contact the Board earlier to re-bid. Jayne stated that Farnsworth had provided a breakdown of the original hours to have been billed and the actual hours worked, which was included in the Board's packet for review. Jayne stated that the hourly rate was stated as approximately \$131.00 and that Angie was going to do some math on the sheet provided. Angie stated that the overages were due to the bidding process having to be re-done, which doubled that cost, and that the closeout estimate was ten times the planned amount. Jayne pointed out that there were still some costs that Farnsworth would have to write off and that they were just asking for an additional \$5,000.00 of the \$23,000.00 over the contracted amount. Don Peasley made a motion to approve the additional \$5,000.00 to Farnsworth, which was seconded by Dave Perring, and approved after a unanimous roll-call vote.

-We are getting 3 new pieces of Fitness Equipment, one which is gently used, but in good condition. I was looking into an adaptive motion stair-stepper and Pure Fitness Innovations was able to get us a good deal on two other pieces. We have an offer to buy the current machine for \$500.00.

-HVAC – Vern will cover in his report.

-Wellness Expo – Abby will cover in her report.

-There will be some road repair needed around the complex, which we can discuss come spring.

-In regards to the Foundation, the paperwork is done and the first donation has been contributed. Curtis Fox generously contributed and I am currently speaking with a lady in Texas, who is looking to donate in her mother's memory. Laura inquired about the Foundation's Board members. John verified that the current members are: Clarence Barney, Terry Carlton, Curtis Fox, Gerry Wessles, Gary Nodine, Jayne Weaver and John Andrews. Laura asked if there would be a plaque to honor the board eventually and what the board had planned to use the donations for. Dave also asked about how to go about advertising for the new Foundation. John stated that Deb (Andrews) was working with him to design a brochure and gather some ideas for a future website. Dave stated that there are some companies that make metal décor "trees of life" for such purposes, one of which can be seen at the local hospital and another in Springfield.

OPERATIONS REPORT – VERN HASELEY

-The gas leak in the boiler room has been fixed.

- The recent snow gave us the chance to use the new snow blade, and it worked great.

- The Lindstrom Field's fencing is scheduled to be replaced. Jayne asked who would be doing the work. Vern verified that Goodman Fencing has been contacted.

**LINCOLN PARK DISTRICT
BOARD MEETING MINUTES
FEBRUARY 8, 2017**

-Club Exchange Park has several trees that need to be removed as they are dead and/or dying. So far, Dan Bree has been out to survey the situation before submitting a bid. Jayne asked if Baker's had also been contacted. Vern stated that he had not yet gotten a hold of Baker's.

-There is a lighting issue with current fixtures that have 4-pin receptacle, where the mounts are breaking when attempting to change the bulbs. Currently, Vern is researching the possibility of replacing them with LED lights, which would have a longer lifespan and improve the light quality. The current fixtures are the same ones installed during the 2003 construction, and are very time consuming to fix each time the bulbs need replaced. Vern has requested a bid to replace the weight & aerobics' rooms from the same company that did the Gym's lights.

PROGRAM REPORT – ABBY NEECE

-I have met with Gary & Baseball/Softball coaches, who are interested in hosting an open gym for participants and those potentially interested. I will be working with Josh Baker some more in regards to scheduling. Registration will run from the end of February through March, and I will be creating and disbursing fliers to the schools and public.

-Jr. Railer Basketball program has the last games on Feb 11th. I have heard lots of positive feedback from the parents. Scott Kirby has told me that he will not be available to run it next year. We need to look into plans and changes for this fall.

-CoEd Volleyball is going well. I had to buy new scoring numbers as some had broken. There have been some questions regarding rules and I think that it would be a good idea to host a coaches meeting at the beginning of next season to make sure that everyone is on the same page. I think that there is still some potential to grow and will be working on that as well.

-In January, we had second Olaf painting and offered a free Babysitting course via Christian Child Care.

Upcoming Events:

February:

- Valentine's Dance: February 12th
- Wellness Expo: February 17th & 18th

March:

- Volleyball will be wrapping up.
- Baseball registration will be completed.
- Super Hero Family Fun Day:
- Working on creating a summer brochure, creating programs to get the kids out and about, such as: Lego/Art camp, Creekside nature, Cheer/Volleyball clinics and I am researching the possibility of maybe using the driving range or another area for movies. Angie, of ALMH, has a blow-up screen that they may let us use and maybe cosponsor.

John stated that he will be also working on preparing for the summer, and part of that is reviewing the pool prices, which he may consider adjusting a few fees. He will present any possible changes at a later date.

CORRESPONDENCE: None at this time.

**LINCOLN PARK DISTRICT
BOARD MEETING MINUTES
FEBRUARY 8, 2017**

UNFINISHED BUSINESS:

A. Capital Improvements:

- a. Pavilion – Mark Shew is expected to start after March 1st and finish by April.
- b. Heating/Air Conditioning Units – Both of the Units in the Ballroom need to be replaced. Hoegger estimated \$15,000 to replace both. The Locker Rooms' heater blew a motor and the issues with this unit have been ongoing since installation 8 years ago. Mt. Hawley, Hoegger & Entech have all inspected the unit and site to make recommendations, and currently Entech has the plans and specs to review. Vern suggested that the board consider paying Entech a consulting fee for their work, even if they eventually are awarded the bid.
- c. Roof Repair – Vern is still working on getting contractors to review the site.

B. Aquatic Center.

- a. Slide – John suggests waiting a few more years before adding another slide.
- b. Concessions – John is researching slushy machines to add to pool concessions.

NEW BUSINESS:

A. 2015 Bond & Interest Repayment Fund.

- a. Angie verified that the 2015 Bond and its interest had been paid in full and a separate account had been opened for 2016's Bond to keep funds separate.
- b. Laura Duffer made a motion to close the 2015 Bond & Interest Repayment Fund, which was seconded by Don Peasley, and passed unanimously after a roll-call vote.

EXECUTIVE SESSION: No executive session was held.

ADJOURNMENT: Seeing no further business Don Peasley moved to adjourn the meeting. Laura Duffer seconded. The motion carried. Adjournment: 7:09 P.M.

NEXT MEETING: The next meeting date will be Wednesday, February 8, 2017 at 6:00 P.M.

**LINCOLN PARK DISTRICT
BOARD MEETING MINUTES
FEBRUARY 8, 2017**

ATTACHMENT A

**Fitness Director Report
By Jacki Pavlik
January, 2017**

January started off with awesome class participation. So far, class numbers are approximately at 1,700, including the Super Bowl Shuffle.

The Winter Wellness Challenge is going very well. All 18 participants are enjoying the accountability and motivation of this program. Some have asked if we can continue the challenge a few more weeks. Michelle Ryan started a Small Group Personal Training class with four of the challenge participants. This included a small fee and is also going over very well. Many of the participants of the challenge have made great strides. Some have lost weight, inches, learned new exercises, healthier ways to choose foods and how to simply become well.

The Super Bowl Shuffle was a giant success this year. We had 26 people attend. Some were current members, past members, guests or other. This was the largest group for this annual event yet. We heard really good feedback from participants and hope to offer more events like this in the future.

Our Annual Heart Smart Spinning Challenge is happening now through February 28. We will also be offering a 90-minute Spinning Challenge Ride at the end of February. Mark Graue and Teresa Aeilts will be co-teaching this class.

In celebration of American Heart Month, we are also asking members/participants to fill out a heart in either the Spinning or Aerobic Studio on "why the like to exercise."

This year our booth at the Wellness Expo will focus on How Group Fitness Can Make YOU an MVP. (staying in theme of the Expo) Motivate, Variety and Proper Form. We will offer handouts, new schedules, information on memberships, and a chance to win a 3-Month Full Access Membership.

Programs/Incentives Coming:

- **March/April Group Fitness Schedule to debut soon**
- **Spring into Fitness theme will focus on Personal Training and the introduction of Jennifer Prather. She will take clients who are beginners or new to exercise and fitness.**
- **9-year celebration of Fit For Senior Class**