

**LINCOLN PARK DISTRICT
BOARD MEETING MINUTES
OCTOBER 10, 2018**

CALL TO ORDER – At 6:00 PM Jayne Weaver called to order the Lincoln Park District Board of Commissioners’ monthly business meeting.

ROLL CALL – Commissioners attending were Jayne Weaver, Don Peasley, Laura Duffer, and Gary Nodine. Dave Perring was absent. Attending from the Park District were John Andrews, Vern Haseley, Abby Neece, Angie Coombs, and Jennifer Prather.

PUBLIC HEARING – At 6:01 PM, Jayne Weaver opened the floor for the public hearing to discuss the next item on the agenda:

“Conduct of a public hearing for the issuance of General Obligation Limited Park Bonds for park purposes.”

Jayne read aloud the Notice of Public Hearing, which had been published in the Courier. Next, Jayne asked the guests in attendance if they had any questions or concerns regarding the sale of the 2018 Series GO Bonds. The guests declined to comment. Seeing no further discussion, Don Peasley made the motion to close the public hearing at 6:03PM. Laura Duffer seconded the motion, which passed after a unanimous, roll-call vote.

MINUTES OF MEETING – Minutes of the September 12, 2018 meeting were presented to the board for review. Jayne asked if there were any questions, comments or suggested changes. Gary Nodine motioned to approve the minutes as presented, which was seconded by Laura Duffer, and approved after a unanimous, roll-call vote.

RECOGNITION OF VISITORS:

Robert Kidd & Brenda Short, Logan County Board of Realtors – Proposal of Historic Sign Installation at Memorial Park.

Mr. Kidd addressed the Board to explain that the Logan County Board of Realtors was interested in erecting a sign, detailing the Lincoln Chautauqua History, at Memorial Park. Mrs. Short passed out a colorful handout, which detailed the history and included an engineered mockup of the sign’s dimensions. Mr. Kidd continued to explain that the Logan County Board of Realtors was prepared to fully pay for the sign as well as the installation. Mr. Kidd and Mrs. Short were representing the Board to request permission to install the sign at the entrance of Memorial Park. John inquired as to the material of the proposed sign, to which Mr. Kidd replied that they would commission Ace Sign Company to produce the sign to meet museum quality standards. The materials used in producing museum quality signs would not require lighting and minimal maintenance. Mr. Kidd explained that Lee Henson won an award for his historical contributions to the City of Lincoln’s website as well as the “Finding Lincoln” site. Mr. Henson contributed to the contents of the proposed sign. Mrs. Short stated that a dedication would also be scheduled after the installation was complete. John asked if there would be a need for landscaping around the base of the sign. Both Mr. Kidd and Mrs. Short stated that some landscaping would be appreciated, even if just to prohibit grass and weeds from needing to be trimmed/mowed around the posts. Jayne inquired as to what brought up the idea of the project. Mr. Kidd explained that the Illinois Realtors had requested each county’s Board to complete a project unique to their county in commemoration of their Bicentennial. Don Peasley made a motion to approve the sign provided by the Logan County Board of Realtor’s to be

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installed at the entrance of Memorial Park. The motion was seconded by Gary Nodine and approved after a unanimous roll-call vote. Mr. Kidd and Mrs. Short thanked the Board for their time before exiting the meeting.

ACCOUNTS PAYABLE – The operating expenses were submitted for approval in the following funds:

GENERAL	-	\$	4,631.85
RECREATION	-	\$	3,067.27
CAPITAL IMP.	-	\$	3,345.64

Don Peasley made the motion to approve Accounts Payable, which was seconded by Laura Duffer. The motion passed after a unanimous, roll-call vote.

CASH FLOW REPORT – The following balances were reported as of September 30, 2018.

RECREATION	-	\$	33,669.25
GENERAL	-	\$	105,804.93
CAPITAL	-	\$	329,933.66
AUDIT	-	\$	2,798.46
LIABILITY	-	\$	41,527.91
2014 DEBT CERT & INT.	-	\$	24.04

DIRECTOR’S REPORT – JOHN ANDREWS

- Farnsworth Group filed the OSLAD Grant application; they hand delivered it to Springfield. The turnaround was 1 month and it is a matching grant. The application was submitted for a project total of \$300,000.00, and would incorporate adding pickle ball and sand volley ball courts as well as improving parking.

- I’m still considering options available regarding the indoor pickle ball courts.

- Karen Hargis, of Lincoln Daily News, has stated that she is willing to help fundraise for the July 4th Fireworks. We did add an additional \$2,000.00 to that line item in the proposed Tax Levy. Gary inquired what the addition brought the total up to. Angie verified that the tax levy was raised from \$5,976.00 in 2018 to \$7,976.00 proposed in 2019. Don inquired if we had a company had already been contracted for the 2019 Fireworks. John informed the Board that he had requested quotes last year, after the event from the company that we had contracted with for last year’s show and another new local group. He then stated that he would like to stick with the Group out of Athens, which we had been contracted with for the past 2 years. Gary inquired if the quotes included a list of the display items. John said that the Athens Company did provide a detailed list, but the competitors did not provide a breakdown of cost.

-Don is running for re-election in the April 2019 election, but that still leaves Jayne’s seat vacant if someone does not run.

-The staff did a great job while I was out on medical leave.

-Our investment of money from the Capital Improvement Fund is doing a great job. The interest earned is already up to around \$2,000.00. I would like to roll the funds over for another 13 week investment, once the current period ends.

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OPERATIONS REPORT – VERN HASELEY

-Someone has made an offer for the green Dodge truck. It needs about \$500.00 in repairs, but there was an offer to purchase it for \$1,500.00. Jayne inquired about its age, which Vern said that it is a 1996 model. The Board approved of the sale.

-I have been working at seeding the infields' grass. It was in poor condition due to grubs. The process also included aerating and rolling the infields before reseeding them.

-I have asked that a representative from Garland Roofing to attend next month's meeting and give a presentation regarding the roof repair project. The project itself probably will not be scheduled to start until March or April of 2019, at the earliest.

PROGRAM REPORT – ABBY NEECE

- Pitching lessons have ended; it was well attended and I received a lot of positive feedback. Jason would be interested in offering a similar program in the spring.

-Music lessons have also been well attended and have 1 week left. The feedback has also been quite positive and there has already been expressed interest in possible spring sessions.

-The World Wide Day of Play, in collaboration with ALMH, was well attended. We estimate between 100 and 300 attendees. There was so much going on all over the grounds that it was hard to get a more accurate number. Both parties of the collaboration are interested in hosting the event in 2019.

-The Swing & Hustle Dance class had good attendance and positive feedback. One instructor, Jon Young, expressed interest in doing a sock hop dance to possibly raise funds and promote the Foundation.

-The outdoor movie was held indoors, due to weather. We showed Hocus Pocus and estimate that 75-100 people attended. I am interested in showing another movie in the winter, perhaps over the holiday weekend. We may need to consider getting a new sound system, depending if we continue to show movies.

-Picasso-a-pumpkin had 6 kids participate and they all had a lot of fun.

-I am currently working on developing a Winter Program Guide.

-Halloween Fun Fest is scheduled for Thursday, October 25th from 6:30-8:30pm out on the tennis courts. Volunteers are welcome!

-Co-Ed Softball's second season went very well. This season was longer and there are a few changes that I plan to make for next year.

-Sidewalk chalk was revamped this year to focus on Homecoming, I'm not sure if there will be a Balloon Festival in 2019, or if we will keep it around Homecoming. Laura stated that it was a great idea to keep the event, but to change it to involve the grade-school-age-kids in the Homecoming festivities.

FITNESS MANAGER'S REPORT – JENNIFER PRATHER

- Class numbers are down a little bit, but we did have temperature issues in the aerobics room with the AC unit needing to be serviced and replaced.

-Our new Personal Training promotional offer has had a few new registrations.

-The new WERQ class will be premiered on Halloween with it being a free "treat" to the public.

-The fall Fitness Bingo promo went well with participants.

-Jacki is offering a "Women on Weights" refresher course.

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- I will be attending the Midwest Mania to get some new ideas. Jayne stated that she thinks it is a good event for instructors to attend. Jen agreed and informed the Board that she was able to take classes regarding business topics and another on branding your business, not just fitness classes. Jen also stated that Master Instructors teach all of the courses offered to registrants.

CORRESPONDENCE: NONE.

UNFINISHED BUSINESS:

A. Capital Improvements:

I. Heating/Air Conditioning Units:

1. Entec is still working on bringing it all together.
 - a. Insulation on the exterior of the Ballroom needs to be completed.
 - b. The locker rooms are to be included in the operating system controls.
 - c. They have scheduled training to be held on the 23rd.
2. The Aerobics room unit will be in Wednesday.
 - a. We will need to close the FitZone parking lot/entrance to accommodate the crane needed to switch the rooftop units.
 - b. Vern will confirm the date so that proper notice can be given to the public.
 - c. Gary and Don worried about how much room the cranes need to operate safely.
 - d. John agreed that the lot will be closed from 5:00am the day of, until work is completed.
 - e. The Front Office entrance will be open for members to walk through.

II. Outfield fences in Fields A & B: Work is scheduled to begin October 23rd.

III. Tuck Pointing: Rick Whiteman was scheduled to begin, but was rained out today.

IV. Roof Repair/Cold Storage: Same as the Tuck pointing.

V. Pickle Ball Courts:

1. Requested a bid to add a court in the middle; considering color options.
2. Laura asked what had been decided.
 - a. John stated that the pickle ball courts would have the blocks painted/filled.
 - b. The decision needed to be made as to where the 3rd court would best be located.
3. Abby suggested 1 pickle ball court on the north and south side of the net on court 1.
4. Gary stated his concern of adding more lines/colors on court 2 would adversely affect the basketball tournaments use of that court.
5. John stated that the pickle ball groups were happy to hear about plans to add courts outside in the future.

B. Aquatic Center:

- I. Painting: Hall Painting finished the lines and crosses, which look great.
- II. Sandblasting the wading pool and repainting it:
 1. A company out of Girard submitted bid for each pool; wading was \$7,800, the diving well was \$8,000 and the lap pool was \$12,000.
 2. A Petersburg company submitted a bid at for \$16,000 each pool.
 3. A St. Louis company submitted a bid at \$40,000 for all three pools.
 4. The Board approved Vern's choice to contract the Girard company to complete the work on the wading pool.

C. Memorial Park Naturalization Project:

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- I. Jayne stated that the October 3rd meeting went well
 1. It was agreed upon to scale back the areas left to grow wild, will be selected.
 2. Dave Weaver would be helping to spray for weed control.
- II. Gary, Doug and Dave W. would meet to discuss a plan to prepare for early spring.
 1. Gary met with Vern to point out trees to let grow before replanting.
 2. Don requested that the area near the historical arch-marker not be altered.
- III. Suggested a public release to invite the city to review the changes.
- IV. Fundraising ideas if the tree is the new state record holder:
 1. Guess the measurement of the giant oak.
 2. Sell saplings started from the tree.
- V. Doug also suggested leaving some grass growing at the base of the trees to avoid possibly damaging them with the wheels and decks.

NEW BUSINESS:

- A. Ordinance #334 – 2019 Tax Levy.
- B. Ordinance #335 – 2019 Budget & Appropriation.
 - I. Copies of both Ordinances are available for public review at the front desk of the Administration office.
 - II. Angie explained that statute requires at least 30 days between the presentation and actions taken by the Board.
- C. Gary inquired as to the status of reupholstering benches in the Weight Room.
 - I. John verified that Jeff had been working with Twin City Upholstery to complete that project.
 - II. Jeff had an agreement to send a few pieces at a time, rotating the pads and benches to ensure there were enough so as to not interfere with patron usage.
- D. Jayne asked if the dividing walls between the weight and circuit areas had been taken care of yet.
 - I. Vern stated that it was on the list to be done.
 - II. The walls are to be repainted and a plastic cover to be added to help prevent damage.
- E. John asked Vern when the aerobics floor was scheduled to be worked on, to which Vern replied that it would be during the Christmas break.
- F. Gary inquired if all entities using the ball diamonds had paid the rental fee, to which Angie verified that all had been paid in full.
- G. Jayne thanked Vern for his help coordinating the HVAC work with Entec and his help in completing the paperwork for the Ameren Grant.
- H. Angie informed the Board that the IPRF Safety Grant money had been received and that she would be submitting applications for a few smaller grants from IPARKS.

EXECUTIVE SESSION: NONE

ADJOURNMENT: Seeing no further business, Laura Duffer moved to adjourn the meeting. Gary Nodine seconded the motion. The motion carried. Adjournment: 7:12 P.M.

NEXT MEETING: The next meeting date will be Wednesday, November 14, 2018 at 6:00 P.M.