

**LINCOLN PARK DISTRICT
BOARD MEETING MINUTES
JANUARY 9, 2019**

CALL TO ORDER – At 6:00 PM Don Peasley called to order the Lincoln Park District Board of Commissioners’ monthly business meeting.

ROLL CALL – Commissioners attending were Don Peasley, Gary Nodine, Laura Duffer and Dave Perring. Jayne Weaver was absent. Attending from the Park District were John Andrews, Vern Haseley, Abby Neece, Angie Coombs and Jennifer Prather.

MINUTES OF MEETING – Minutes of the December 12, 2018 meeting were presented to the board for review. Don asked if there were any questions, comments or suggested changes. Gary requested a statement of his, discussing the ALMH/YMCA project, be amended for clarity. Gary Nodine motioned to approve the minutes as presented, which was seconded by Laura Duffer, and approved after a unanimous, roll-call vote.

RECOGNITION OF VISITORS: NONE

ACCOUNTS PAYABLE – The operating expenses were submitted for approval in the following funds:

GENERAL	-	\$	3,774.98
RECREATION	-	\$	11,981.26
CAPITAL IMP.	-	\$	792.71

Don inquired about payments to the City of Lincoln, State Bank and Springfield Electric. Angie and Vern explained the related expenses. Laura Duffer made the motion to approve Accounts Payable, which was seconded by Dave Perring. The motion passed after a unanimous, roll-call vote.

CASH FLOW REPORT – The following balances were reported as of December 31, 2018.

RECREATION	-	\$	8,206.12
GENERAL	-	\$	86,551.74
CAPITAL	-	\$	542,944.99
AUDIT	-	\$	3,821.26
LIABILITY	-	\$	51,118.63
2014 DEBT CERT & INT.	-	\$	35,305.66

DIRECTOR’S REPORT – JOHN ANDREWS

- The floor of the Aerobics room was refinished over the holiday break, which looks very nice.
- The golf hitting net for the area outside of the lobby will be set up in the next few weeks. Dave inquired if the space was adequate. John verified that it measured 10’x20’ and had an interior ball catching mechanism. The hope is to rig a system that will allow it to be raised out of the way when not in use.
- There are 3 candidates on the April 2, 2019 election ballot vying for 2 Park Board Commissioner seats.
- We have started the repainting process of a few areas that need a fresh coat of paint. The painters are starting in the Spin room and will also paint the aerobics room and Fit Zone. Don

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inquired which company was doing the painting. John verified that Ron Hall, of Hall Painting Services, would be patching and trimming before painting. Hall Painting Services bid \$10,500 for the project. Vern stated that it had been around 8 years since these areas had been painted last.

-I plan on covering the spin room floor with a rubber flooring, like what was installed in the weight room. The room has a high ceiling and the room echoes. Jennifer pointed out that the concrete floor can become slippery when wet. Vern and Tony are working on replacing ceiling tiles as well as building a cubicle area and coat hooks.

- There is a brochure for everyone to take home and look over pricing so that we can discuss proposed changes at the next meeting. Dave inquired if a cost comparison had been done regarding the competition in town. Abby stated that Reps offers a variety of terms (1, 3 or 6 months and 1 year). However, their full year prices are higher than ours. Gary asked how often we received out-of-district daily fees. Angie stated that most out-of-district daily fees are recorded around holidays, when family travel is at its peak, and visitors are recommended to our facility by their family members.

-Monday, January 14th, is the scheduled dedication ceremony for the new sign at Memorial Park, donated by the Logan County Realtors.

OPERATIONS REPORT – VERN HASELEY

-Will provide his report later in the meeting when the relative topics are listed on the agenda.

PROGRAM REPORT – ABBY NEECE

- I'm working on our Spring program guide, which will be distributed around the schools.

- The In-Door movie, The Santa Clause, did not have the greatest attendance. Perhaps winter is not the best time to schedule this type of event. Don asked if maybe it was overshadowed by busy holiday season. Abby agreed the summer/fall season is probably best for future events.

- Volleyball started yesterday, we have 6 teams this year.

- Pickleball League has started, it will last 8 weeks. Dave asked about the advertised Pickle Ball Play Days, which Abby explained is open to everyone on Sunday, the 13th at 2:00pm

-Jody has another painting class, Hearts on Glass, scheduled for the 15th at 5:30pm.

- We will be offering more music lessons, in collaboration with Lincoln College, which will be a repeat of last fall. The registration list for piano is full, and the guitar section is close to being full. I have spoken with Denise about her interest in possibly including a collaboration with a dance class.

FITNESS MANAGER'S REPORT – JENNIFER PRATHER

- Class numbers For December was 655 attendees; there was a week off due to holidays and the work on the floor.

- Water aerobics at Lincoln College has started. There are 8 sessions, over 4 weeks, with classes held each Tuesday and Thursday. We have 13 current participants and are already receiving requests for another sessions this spring.

- We offered an equipment orientation with a trainer special.

-Our new Personal Trainer, Will Clutter, is also offering a Saturday morning Boot Camp class. He had 20 people attend his first class.

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- We can now accept Prime Fitness Members like we do Silver Sneakers, but this program is restricted to the ages of 18 to 63.
- Emily Ryan is offering a Yoga class for beginners, limited to 15 participants, and has enough registrations to fill a class on 2 nights. The fee is \$15 for members and \$20 for non-members, and each class' participants is split about 50/50 between the 2 fees.
- I have promoted some holiday giveaways via social media and offered 1 with in-house registration.
- Our Senior Fitness classes held a holiday potluck luncheon, which had about 33 attendees.
- I am working with Yoshukai Karate Alliance to offer a Woman's Self Defense course. The course is limited to 10 participants and will have a \$10 registration fee. We already have 6 registered.
- I am also promoting a Senior Winter Wellness Walk this season.

CORRESPONDENCE:

Ashleigh Mauhar sent a Thank you note in appreciation of her Christmas Bonus.

UNFINISHED BUSINESS:

A. Capital Improvements:

I. Heating/Air Conditioning Units:

1. Entec will be here to provide a second training session for staff Tuesday at 8:00am.
2. The IT guys will be here to finish the set up and work out any kinks in the system.

II. Outfield fences in Fields A & B:

1. The old posts still need to be removed.
2. We will be looking at our options to fix the gate size later in the year.

III. Tennis/Pickle Ball Courts: Still looking at options before scheduling the work.

IV. Roof Repair/Cold Storage: Vern suggested to postpone until February, Board agreed.

B. Aquatic Center: Vern stated that they would dismantle a pump to examine and report back to the Board when it was done.

NEW BUSINESS:

A. Annual Contract Renewal with J.M. Abbott & Associates:

1. The monthly amount increased \$10 per month, which was the same increase as the previous year.
2. John spoke with Deb Curry to inquire as to how much the LPD could save by printing the Accounts Payable (A/P) checks in-house.
 - a) Unfortunately, the savings would only be \$100 each month.
 - b) John recommends keeping the contract the same.
3. Angie explained that she has spoken with the Auditors, who have agreed to review her work in QuickBooks (QB) when they perform the 2018 audit this spring.
 - a) They recommended, if we stepped away from Abbotts, the A/P transition would be the best first step.
 - b) The Auditors agreed to return after the audit, in the fall, to assist Angie in setting up the payroll portion in QB, which can be tedious.
4. The Auditor feels that, barring any unforeseen complications, it would be possible for LPD to process their own A/P and payroll in-house, no sooner than 2020.
5. There would be additional fees for the extra assistance provided by the Auditors.

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B. Fireworks Committee:

1. John, Abby, Jayne, Gary & Linda are all part of the committee.
2. Other members of the community are:
 - a) Karen Hargis, Lincoln Daily News.
 - b) Dayne Dalpoas, City Council.
 - c) Morgan Gleason, Logan County Tourism.
 - d) Seth Goodman, City of Lincoln.
 - e) Patty Becker, United Way.
3. Goal is to make it a full day celebration, not just nighttime fireworks.
 - a) Current activities: Children's parade and pool games.
 - b) Expand activities: Get more people to participate during the day.
 - (1) Softball or Baseball games?
 - (2) Bands playing?
 - (3) Bags tournament?
 - (4) Issue of alcohol is also being discussed.
4. Next meeting's agenda:
 - a) Map out possible schedule of events.
 - b) Money makers to be held prior to and they day of the event.
5. Gary stated that they are trying to collaborate and work with other community groups and organizations to help make this event successful.
 - a) May consider arranging dinner/luncheon fundraisers.
 - b) Looking into sourcing more vendors/concession stands.
 - c) Incorporating police & firemen as well as possibly honoring their service.
6. Jennifer suggested that some local churches may also be interested in participating.

EXECUTIVE SESSION: NONE

ADJOURNMENT: Seeing no further business, Dave Perring moved to adjourn the meeting. Laura Duffer seconded the motion. The motion carried. Adjournment: 6:37 P.M.

NEXT MEETING: The next meeting date will be Wednesday, February 13, 2019 at 6:00 P.M.