

**LINCOLN PARK DISTRICT
BOARD MEETING MINUTES
MAY 08, 2019**

CALL TO ORDER – At 6:00 PM Don Peasley called to order the Lincoln Park District Board of Commissioners’ monthly business meeting.

ROLL CALL – Commissioners attending were Don Peasley, Laura Duffer, Dave Perring, and Bob Thomas. Gary Nodine was absent. Attending from the Park District were John Andrews, Vern Haseley, Angie Coombs and Jennifer Prather. Abby Neece was absent.

OATH OF OFFICE:

Bob Thomas read aloud his oath to the office, as the newest commissioner to be elected. Afterward, both Bob and Don Peasley signed a copy of their oath and submitted it to Angie.

ELECTION OF OFFICERS:

All attending board members agreed to dissolve the current Board and elect new officers.

Don Peasley requested nominations for the position of the Board President. Laura Duffer made the motion to appoint Don Peasley as the Board President, which was seconded by Dave Perring. The motion passed after a unanimous, roll-call vote.

Next, Don Peasley requested nominations for the position of the Board Vice President. Dave Perring made the motion to appoint Gary Nodine as the Board Vice President, which was seconded by Laura Duffer. The motion passed after a unanimous, roll-call vote.

Then, Don Peasley requested nominations for the position of the Board Treasurer. Don Peasley made the motion to keep Laura Duffer appointed the Board Treasurer, which was seconded by Dave Perring. The motion passed after a unanimous, roll-call vote.

MINUTES OF MEETING – Minutes of the April 10, 2019 meeting were presented to the board for review. Don asked if there were any questions, comments or suggested changes. Laura Duffer motioned to approve the minutes as presented, which was seconded by Dave Perring, and approved after a unanimous, roll-call vote.

RECOGNITION OF VISITORS: NONE

ACCOUNTS PAYABLE – The operating expenses were submitted for approval in the following funds:

GENERAL	-	\$	2,286.79
RECREATION	-	\$	14,388.14
CAPITAL IMP.	-	\$	6,631.27

Don asked if there were any questions or comments before asking for a motion to approve the Accounts Payable as listed. Don inquired about payments made to BSN Sports and the City of Lincoln. Angie explained that equipment and supplies for the summer ball league were purchased from BSN, and that the City payment was for the sewage service. Laura Duffer made the motion to approve Accounts Payable, which was seconded by Dave Perring. The motion passed after a unanimous, roll-call vote.

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CASH FLOW REPORT – The following balances were reported as of April 30, 2019.

RECREATION	-	\$	-23,435.82
GENERAL	-	\$	58,617.04
CAPITAL	-	\$	428,100.64
AUDIT	-	\$	3,821.89
LIABILITY	-	\$	45,630.25
2014 DEBT CERT & INT.	-	\$	35,311.92

Angie did mention that the utility expenses are still a little skewed, as we are in the middle of the transition of electric companies, and their billing cycles differ. Ameren bills a few months behind, whereas Constellation New Energy issues invoices immediately after the period. Therefore, there will be some overlap the next few months.

DIRECTOR’S REPORT – JOHN ANDREWS

- I recommend rolling over the Capital Improvement Funds currently invested in a 13-week CD, as we currently have enough funds to cover expenses incurred during the first part of the roof project. Dave Perring made the motion to roll over the CI Funds into another 13-week CD, which was seconded by Laura Duffer. The motion passed after a unanimous, roll-call vote.

- John Kocka has sold his house and moved. I have been helping keep up with the mowing until the summer crew starts later this month. We have named the Tee ball field in his honor, and had a plaque made for him as well at the field. If he returns later this summer, we may have an official naming ceremony.

-Bob inquired about the roof project that was mentioned previously, which John then explained the schedule of repairs to be done over the next few years, starting with the Administrative Office’s roof.

OPERATIONS REPORT – VERN HASELEY

-There are trees down in Memorial Park, after all the storms we have had it’s not surprising. The public has been calling us and the City to complain.

- The light under the soffit was knocked out, so we ordered one from Amazon to test how well the design worked. Titan CC can get the same lights, for the same price, so I will order more to replace those that need it.

- The triple horn LED was installed to add light to the Fit Zone’s parking, and it has made a substantial improvement.

- We finished fertilizing the diamonds with a slow release formula, which should be good for the next 3 months.

- Breezy Concession stand’s roll up window will not open. We think someone may have tried to get into it again, damaging it further. Midwest Overhead has repaired it in the past, we called them to inspect it. I was given two options: replace like for like, or another version that will go over the bricks all the way to the ground. Dave asked if the concession stand was empty or had food inventory. Angie verified that it was fully stocked with food, but money is not left in it.

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PROGRAM REPORT – ABBY NEECE – presented by John Andrews

- Pickleball league has ended, was a success, and will be held again in the fall.
- Joyful Painting has a waterfall painting scheduled for May 14th.
- Our Easter Egg Hunt was a success, with around 250 attendees. The weather was great, which helped the turnout.
- Summer ball league has started for the travel teams; the regular teams will start Monday. John and Abby worked together to get the team uniforms printed and sorted.
- Some summer staff have started and have been trained. Ashlynn Carroll is managing the Concession stand workers, who are all new employees. Chris Phillips is scheduling the umpires.
- John and Abby hired the grounds crew, who should be starting later this month.
- Summer brochures are finished and have been distributed to all the local schools.
- Summer, evening movies are all sponsored by local businesses.
- Women's Softball registration is open.

FITNESS MANAGER'S REPORT – JENNIFER PRATHER

- Group fitness classes' attendance in April was 1,278, and that includes the first week that was a promotional free week that brought in 302 class attendees.
- RIPPED season 32 was promoted; each Sunday, I tried to have a special class with giveaways from donations we received.
- Emily Ryan is teaching a level 2 of her previous Yoga for Beginners class, which has 8 participants.
- Weight 101 class was well attended and there have been requests for a follow up class, which would be in the fall.
- We are offering a Personal Training Special in May; buy a package, get one free session.
- The Hog Wild 5K is in the works, online registration is open, and there have already been 18 sign ups. Don inquired how many participants ran last year. Jennifer estimated 78-80 runners. Shirts will be printed in house, and the deadline to register in order to receive a shirt on the day of the race is May 15th. The first 125 participants will get a medal, which is a key chain of the Pigs n Swigs logo, and the lanyard that has the name of the event.
- CPR for staff training is scheduled for June 5th. Angie reminded the Board that we can submit the expense to IPARKS for a grant to reimburse part of that expense. Dave asked how much the grant is for, which Angie replied the amount is up to \$500.00.
- I have been working on updating the pool's signage to keep everyone thing uniform to match the branding in house and online. Laura asked about people purchasing gift certificates for pool passes. Angie and Jennifer both explained in turn that several have been purchased year-round and can even be for a set dollar amount to go towards a pass, if not able to cover the entire fee.

CORRESPONDENCE:

- Jayne Weaver sent a thank you note for the gift presented to her upon her retirement from the Board of Commissioners.
- Karen Hargis sent a thank you for exchanging a facility pass for her time and energy fundraising on behalf of the Fireworks Committee. She has worked hard on raising almost \$12,000.00 towards the show and other events to be held the day of. There will be a bags tournament, food vendors, a band, and the usual parade. The question has been raised about

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allowing alcohol on the premises due to the events, which usually are enjoyed with alcohol. Don suggested that we continue to prohibit the consumption of alcohol on the property, as it inevitably leaves a mess. Bob stated that bottles get broken, which presents a new danger. Laura agreed that abstaining from alcohol contributes to the family friendly atmosphere.

UNFINISHED BUSINESS:

A. Capital Improvements:

- I. Roof Replacement: Materials have been purchased.
- II. Wi-Fi Upgrade:
 1. Angie explained the issues with getting everything working together.
 2. She is not entirely happy with the service provided by CCA, and Notto may need to be contacted to help finish the installation and configuration.
 3. The pool area is the last point to be installed, which will be done next week.
- III. Aquatic Center:
 1. Both the Lap and Splash pools are filled, the plunge pool is in the process.
 2. The chemicals were delivered today.
 3. Pumps are working ok.
 4. We are still researching what is the best path to take with the impellers
 - a. We have this year to figure it all out before we have to take action.
 - b. We can either pay to have a cast taken, mold made, in order to have cast iron ones made.
 - c. We can also install a variable speed drive on the motors to see if that helps prevent the wear and tear on the impellers. (Vern showed Bob pictures of the damage that he was referring to)
 - d.

NEW BUSINESS:

- A. Angie requested that the newly elected officials stay a few minutes after the meeting to complete the required paperwork to begin the process of changing authorization on the bank accounts.
- B. Memorial Park Diamonds:
 - I. West field has an underlayment covered with limestone, which needs more limestone.
 - II. East field has no underlayment; therefore, the weeds are much worse.
 - III. Vern inquired if the Board wanted to put more limestone, install an underlayment, or just spray the weeds.
 - IV. John, Dave and Don all agreed that spraying for weeds would be the best.

EXECUTIVE SESSION: NONE

ADJOURNMENT: Seeing no further business, Dave Perring moved to adjourn the meeting. Laura Duffer seconded the motion. The motion carried. Adjournment: 6:38 P.M.

NEXT MEETING: The next meeting date will be Wednesday, June 12, 2019 at 6:00 P.M.