

**LINCOLN PARK DISTRICT
BOARD MEETING MINUTES
JUNE 12, 2019**

CALL TO ORDER – At 6:02 PM Don Peasley called to order the Lincoln Park District Board of Commissioners’ monthly business meeting.

ROLL CALL – Commissioners attending were Don Peasley, Gary Nodine, Laura Duffer, Dave Perring, and Bob Thomas. (Bob arrived at 6:03) None were absent. Attending from the Park District were John Andrews, Vern Haseley, Angie Coombs, Abby Neece and Jennifer Prather. None were absent.

MINUTES OF MEETING – Minutes of the May 08, 2019 meeting were presented to the board for review. Don asked if there were any questions, comments or suggested changes. Jennifer pointed out the correct season of R.I.P.P.E.D that was recorded wrong in the minutes. Laura Duffer motioned to approve the minutes as presented, which was seconded by Dave Perring, and approved after a unanimous, roll-call vote.

RECOGNITION OF VISITORS: NONE

ACCOUNTS PAYABLE – The operating expenses were submitted for approval in the following funds:

GENERAL	-	\$	5,096.68
RECREATION	-	\$	7,845.73
CAPITAL IMP.	-	\$	3,770.89
LIABILITY	-	\$	3,757.00

Don asked if there were any questions or comments before asking for a motion to approve the Accounts Payable as listed. Don inquired about payments made to Lincoln Iron & Metal. Angie explained that a table was purchased to be used as a new welding table in the shop. Vern explained how the welding area had been improved with the new table, which facilitated storage and organization of their welding supplies. Gary Nodine made the motion to approve Accounts Payable, which was seconded by Bob Thomas. The motion passed after a unanimous, roll-call vote.

CASH FLOW REPORT – The following balances were reported as of May 31, 2019.

RECREATION	-	\$	-11,970.19
GENERAL	-	\$	53,757.62
CAPITAL	-	\$	397,660.87
AUDIT	-	\$	3,822.05
LIABILITY	-	\$	41,875.42
2014 DEBT CERT & INT.	-	\$	35,313.42

Angie mentioned that she included a summary report, which compared the total income v expenses for each fund so far in 2019.

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DIRECTOR'S REPORT – JOHN ANDREWS

- I have been computing some figures. Next year, there is an increase in minimum wage twice, and I have been looking at just the 8 desk supervisors that work at the Fit Zone Desk. We will see an increase in wages, and that does not leave us with too many options. Two options would be to either cut hours or raise prices.
- The Roofing project has been delayed, due to the concern of materials used getting into the pool, which could cause problems with the filter system.
- Memorial Park has a few trees down and a few people have been complaining. We do have a few events coming up, and there are some hanging limbs still that pose some danger. There has been one individual that has requested permission to harvest some of the fallen timber for their own use.
- The State has approved the OSLAD grant funds. Angie, Abby, and I have been working on getting everything together so that we can reapply. We plan on using the same plan as last year but making sure that we are fully compliant with all requirements listed in the government websites.

OPERATIONS REPORT – VERN HASELEY

- We have been busy, trying to keep ahead of the weather, and all the storms that keep moving through the area.
- The pump house out by the Legion Field is falling apart and getting rusty. It would be nice to have the same set up as we have by the Breezy triplex. John asked if there was any issues with the pump itself, to which Vern replied that the well is slow and it there is an issue with the pressure gauge.
- Dave inquired if there were any further plans regarding trees, specifically if anything has been decided about transplanting or purchasing trees. Gary inquired if there was a specific area that was a major concern and if money would need to be spent to get it cleaned up. Abby pointed out that the playground area could use a little bit of sprucing up, regarding weed control. Vern stated that moisture in the woodchips causes the chips to become more like peat moss. John suggested removing limbs that are at the greatest danger of falling. Vern offered to get some bids and quotes; marking off an area and just remove dangerous limbs. Don liked the idea of identifying an area to start with for requesting quotes to compare. Dave suggested starting with the areas used for the Scouts and Car show. Gary wants to be sure that an effort is made to try and keep it as safe as possible.

PROGRAM REPORT – ABBY NEECE

- Summer camps have started, and Jen has been helping me get prepared.
- Jody will have 2 sessions each of art and paint camp, which are for different age groups. Smaller groups help the kids get more out of each session, and all are filled.
- The other camps have good numbers so far as well.
- The Baseball, softball, and Tee ball program has about 2 more weeks left in the season. There will be an end of year tournament for the older groups.
- The July 4th committee has a busy day planned: 10am parade, pool games at 12, kids bags tourney at 3:30, 4:00 will have inflatables, face painting, yard games, food vendors, the band starts at 6 and the fireworks at 9. Don asked about the cost, which John stated that some of the more expensive events had specific sponsors, but almost \$12,000.00 had been raised.

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- Family Fun day at the pool is the second Friday of each summer month; June – Disney, July – Christmas, August – Luau themed. FaceBook adverts have been shared over 100 times and seen by over 5,000.
- Saturday, the day after each Family Friday, we have a sponsored free movie. This is the first year we are doing one per month.
- Women’s Softball is just starting, we have 5 teams playing weekly through mid-August.

FITNESS MANAGER’S REPORT – JENNIFER PRATHER

- Group fitness classes’ attendance in May was 1,063, water aerobics is included.
- Run Hog Wild 5K had about \$1,000 in donations and 84 runners. There were products donated, which were included in the prizes and sign up bags. The shirts were done in-house, which saved us some money. Angie stated that the final figures would be available next meeting, since some of the expenses were included in June’s Accounts Payable report.
- Instructors that were not CPR certified completed the required course with Amber.
- Summer dance camp had 8 attendees.
- I am working on a new idea where someone can sign up to get 10 workouts, 1 each day, via a YouTube channel created in-house.
- We will be offering another free fitness week, the first week in July.
- The senior group will be having a mid-year potluck on July 19th.

CORRESPONDENCE: NONE

UNFINISHED BUSINESS:

- A. Capital Improvements:
 - I. Roof Replacement: See Director’s Report.
 - II. Wi-Fi Upgrade:
 - 1. Angie state that Notto was almost finished with the final steps.
 - 2. We just need to find a time when he can do a hard reboot of the two older access points to have them operating off the same server.
 - III. Aquatic Center: None.

NEW BUSINESS:

- A. Angie stated that we had received the invoice for the interest payment on the 2014 Debt Certificate and requested that the Board approve the \$35,275.00 payment. Laura Duffer made the motion to approve the \$35,275.00 payment to the 2014 Debt Certificate, which was seconded by Gary Nodine. The motion passed after a unanimous, roll call vote.
- B. Angie asked about the invoices received by Garland Roofing company for the purchased materials. Since the project had been postponed, does the Board wish that they be paid in full or wait until it gets closer to the project starting? John suggested that Vern verify that the materials have been purchased before the check is issued. The Board agreed.

EXECUTIVE SESSION:

The Board entered Executive Session at 6:44 pm to discuss Employee Issues and whether to keep the minutes from previous Executive Sessions sealed. The Board exited the session at 7:07

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pm. Dave Perring made the motion to keep the minutes from previous Executive Sessions held during the past 6 months sealed, which was seconded by Bob Thomas. The motion passed after a unanimous, roll-call vote.

ADJOURNMENT: Seeing no further business, Laura Duffer moved to adjourn the meeting. Gary Nodine seconded the motion. The motion carried. Adjournment: 7:07 P.M.

NEXT MEETING: The next meeting date will be Wednesday, July 10, 2019 at 6:00 P.M.