

**LINCOLN PARK DISTRICT  
BOARD MEETING MINUTES  
JULY 10, 2019**

**CALL TO ORDER** – At 6:00 PM Don Peasley called to order the Lincoln Park District Board of Commissioners’ monthly business meeting.

**ROLL CALL** – Commissioners attending were Don Peasley, Gary Nodine, and Dave Perring. Laura Duffer and Bob Thomas were absent. Attending from the Park District were John Andrews, Angie Coombs, Abby Neece and Jennifer Prather. Vern Haseley was absent.

**MINUTES OF MEETING** – Minutes of the June 12, 2019 meeting were presented to the board for review. Don asked if there were any questions, comments or suggested changes. Dave Perring motioned to approve the minutes as presented, which was seconded by Gary Nodine, and approved after a unanimous, roll-call vote.

**RECOGNITION OF VISITORS:** NONE

**ACCOUNTS PAYABLE** – The operating expenses were submitted for approval in the following funds:

<b>GENERAL</b>	-	\$	<b>4,331.74</b>
<b>RECREATION</b>	-	\$	<b>5,090.82</b>
<b>CAPITAL IMP.</b>	-	\$	<b>2,436.72</b>

Don inquired about the payment listed to the American Red Cross, Angie stated that it was the expense to recertify CPR certifications for 4 staff members. Angie mentioned that she had received the IPARKS invoice, for the annual renewal, but it was not included in the A/P as it arrived that day. Dave asked if it would be cheaper to purchase coverage from another company. John stated that he had discussed this with Ryan Pnakovich, and IPARKS is the best option. Dave Perring made the motion to approve Accounts Payable, which was seconded by Gary Nodine. The motion passed after a unanimous, roll-call vote.

**CASH FLOW REPORT** – The following balances were reported as of June 30, 2019.

<b>RECREATION</b>	-	\$	<b>-28,815.01</b>
<b>GENERAL</b>	-	\$	<b>28,256.48</b>
<b>CAPITAL</b>	-	\$	<b>393,446.37</b>
<b>AUDIT</b>	-	\$	<b>3,822.21</b>
<b>LIABILITY</b>	-	\$	<b>41,877.21</b>
<b>2014 DEBT CERT &amp; INT.</b>	-	\$	<b>39.87</b>

Angie pointed out that she had included a spreadsheet, which detailed the pool’s income and attendance for the month of June.

**DIRECTOR’S REPORT – JOHN ANDREWS**

- Representative Tim Butler came to visit and discuss the new minimum wage laws that will take effect January 1, 2020. He verified that the law will cause property taxes to increase in the future, which will benefit the Park District. However, we need to look at options to offset the expense; and we only have a few options. One would be to raise our prices, which have not

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been increased in about 5 years. Dave suggested that the Board address the public to explain why the prices are being increased. Gary agreed, adding that overhead costs will also increase to cover other companies' expenses. Jennifer suggested that adding late fees for program registrations would be an easy way to increase income.

- The OSLAD grant application progress is going well. We have received notification of completion regarding 2 steps in pre-authorization from other governmental agencies. We will begin filling out the application soon. The submission deadline is August 19<sup>th</sup>, so we have plenty of time.

-July 4<sup>th</sup> events went well. I think that we all noted a time or two that scheduling could be improved next year. Overall, there was great weather and a good crowd. I did send letters to our sponsors to thank them for their support, and I also sent a letter to the editor of the papers to thank the sponsors and volunteers.

**OPERATIONS REPORT – VERN HASELEY presented by John.**

-The grounds crew has been busy keeping up with mowing, which also includes dealing with mowers needing repaired and maintained.

-The roofing project will start in the fall, after the pool closes, to keep products out of the pools and their filters.

-The VRF system upgrade with Entec has been completed. Entec had been here a few times to work out some final kinks in the system, but it has been a while since their last visit.

**PROGRAM REPORT – ABBY NEECE**

- Art/Paint camp with Jody Philips had about 40 kids and brought in around \$500.00.

-Both Theater Camp and the Cheer Clinic had about 8 participants.

-Get up and Garden still has open registration, and so far, 5 kids are signed up.

-Summer Ball League went well and brought in around \$6,000.00 for the season. However, I still have some notes of ways to improve next summer's league.

-Coed Softball registration is open, and right now, we have 3 teams signed up.

-Our second free family movie event is scheduled for Saturday, July 13<sup>th</sup>. We will be showing The Lego Movie 2.

-The pool's second family fun day is Friday, July 12<sup>th</sup>, with a Christmas in July theme.

-July 4<sup>th</sup> events went well, as John mentioned. The children's parade was well attended with 75-100 participants, compared to last year when we only had 30. I did make note of some improvements that we can make when it comes to scheduling events. The vendors enjoyed the event, and one has already requested to return next year.

**FITNESS MANAGER'S REPORT – JENNIFER PRATHER**

- June attendance numbers were 1,291 for group fitness, and that was with 7 water aerobics classes having been canceled due to weather.

-We had 329 attendees when we offered free classes during the first week in July.

- Our Hog Wild 5K brought in a little over \$1,500.00.

-We have a 6-week summer group fitness challenge.

-August 10<sup>th</sup> is when our mini-triathlon is scheduled to take place.

-Emily Ryan will be offering another session of Couple's Yoga in August.

- Another session of Weights 101 will be offered in September.

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- We have 2 participants wanting to try our video core series, which is new.
- I have been working on the fall schedule.

**CORRESPONDENCE:**

-We received a letter from State Bank, which details how they are under the umbrella of Heartland Bank & Trust. Steve Aughenbaugh had mentioned changes, but this is the first official notification.

**UNFINISHED BUSINESS:**

- A. Capital Improvements:
  - I. Roof Replacement: See Operation Supervisor's Report.
  - II. Aquatic Center: None.

**NEW BUSINESS:**

- A. OSLAD Grant: See Director's Report.

**EXECUTIVE SESSION: NONE**

**ADJOURNMENT:** Seeing no further business, Dave Perring moved to adjourn the meeting. Gary Nodine seconded the motion. The motion carried. Adjournment: 6:27 P.M.

**NEXT MEETING:** The next meeting date will be Wednesday, August 14, 2019 at 6:00 P.M.