

**LINCOLN PARK DISTRICT  
BOARD MEETING MINUTES  
AUGUST 14, 2019**

**CALL TO ORDER** – At 6:00 PM Don Peasley called to order the Lincoln Park District Board of Commissioners’ monthly business meeting.

**ROLL CALL** – Commissioners attending were Don Peasley, Gary Nodine, Dave Perring, Laura Duffer and Bob Thomas. No one was absent. Attending from the Park District were John Andrews, Vern Haseley, Angie Coombs, Abby Neece and Jennifer Prather. No one was absent.

**MINUTES OF MEETING** – Minutes of the July 10, 2019 meeting were presented to the board for review. Don asked if there were any questions, comments or suggested changes. Dave Perring motioned to approve the minutes as presented, which was seconded by Gary Nodine, and approved after a unanimous, roll-call vote.

**RECOGNITION OF VISITORS:** NONE

**ACCOUNTS PAYABLE** – The operating expenses were submitted for approval in the following funds:

<b>GENERAL</b>	-	\$	<b>10,565.28</b>
<b>RECREATION</b>	-	\$	<b>5,963.39</b>
<b>CAPITAL IMP.</b>	-	\$	<b>308.12</b>
<b>AUDIT</b>	-	\$	<b>6,000.00</b>

Don inquired about the payment listed to Bainter Bro Trucking, which was playground mulch, and the City will reimburse LPD for half. Don also asked about the Hawkins, Inc invoice, which is for pool chemicals. Dave Perring made the motion to approve Accounts Payable, which was seconded by Laura Duffer. The motion passed after a unanimous, roll-call vote.

**CASH FLOW REPORT** – The following balances were reported as of July 31, 2019.

<b>RECREATION</b>	-	\$	<b>-30,711.09</b>
<b>GENERAL</b>	-	\$	<b>59,391.92</b>
<b>CAPITAL</b>	-	\$	<b>365,230.90</b>
<b>AUDIT</b>	-	\$	<b>1,097.81</b>
<b>LIABILITY</b>	-	\$	<b>3,348.66</b>
<b>2014 DEBT CERT &amp; INT.</b>	-	\$	<b>39.88</b>

Angie pointed out that she had included a spreadsheet detailing all tax monies received to date.

**DIRECTOR’S REPORT – JOHN ANDREWS**

- The OSLAD Grant application has been submitted to IDNR. Monday, August 19<sup>th</sup> was the deadline. Dave inquired about the amount requested in the application. John verified that it was for \$178,500.00, which would be matched by the State if approved.

-As the summer is winding down, so is our seasonal crew. We have 2 grounds crew left, but they will be leaving by the end of August.

- Ryan Thomas, one of the summer crew, did an internship with us over the summer. We have since received a few more requests for unpaid internships.

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- The pool's hours will change, as planned, on Friday and is scheduled to close after Labor Day.
- I have included a printout of suggested membership prices, and the daily fees may also need a slight increase. Don asked if there has been a noticeable increase in new members after Reps closed, which there has been a slight increase. Laura asked when the new prices would be taking effect, which John stated that he would like to begin November 1<sup>st</sup>. John asked the Board to review the prices so that they could be discussed at the September meeting. Dave inquired about preparing a statement/advertisement, which would explain to the public the necessity of the cost increase. Don agreed, stating that some members may wish to renew before the increase. John stated that he will prepare a letter. Jen stated that she would like to plan an open house for that month. Abby informed the Board that once they confirm the prices, the brochures can easily be updated and printed.
- I have been thinking about what to do with the grassy area in the pool's enclosure. Currently, we use a push mower to maintain it, but it does get muddy when the grass dies. I requested a quote for installing a splash pad in that area. We have 2 options; pressure-activated freshwater feature or a pump-recirculated feature. The pump installation would increase the price to around \$25,000, but the freshwater feature would be considerably less expensive. Vern will investigate water requirements of each to see if either would be feasible with the current water system at the pool. Gary inquired about the typical water usage during the pool season. Angie did not have the number currently available but could get them for the next meeting.
- The toddler/wading pool needs some work; people are complaining about the floor being slippery in areas. People have fallen and hit their heads or had other complaints of injuries. We will examine the area; it may need to be touched up with a textured paint.
- The Capital Improvement money invested in a CD will mature on August 22<sup>nd</sup>. I think that we can roll it over. The Board agreed.

**OPERATIONS REPORT – VERN HASELEY**

- Doug Ebelherr called about Memorial Park, he has about 20 tree saplings ready to be planted.
- We have been cleaning up Memorial Park; removing a lot of low hanging limbs as well as clearing away fallen or broken/hanging limbs.
- We also trimmed several trees on the LPD grounds.
- John and I will be marking areas around the Complex where we would like to plant some shade trees around the diamonds and such.

**PROGRAM REPORT – ABBY NEECE**

- Women's Softball has their tourney scheduled for the 15<sup>th</sup>; it will be single elimination for the 5 participating teams.
- The Coed Softball season started last week and will continue through mid-October.
- The last free movie event showed Wonder Park. There were 50-70 people on average for each event. I feel like those that attend are very appreciative of the free event.
- Family fun day at the pool was last week, with 175-200 attendees. July's day had over 500 attendees.
- Denise and I have begun to discuss the fall Music Lesson collaboration with Lincoln College. We may be adding a new class regarding the production side of music.
- Homecoming's parade is scheduled for September 20<sup>th</sup>, and I would like to offer the public the sidewalk chalk event. I will work with local businesses regarding their participation / abstaining.

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- I have an intern from Lincoln College starting on August 20<sup>th</sup>.
- Jennifer and I are Certified Lifeguards and will be helping cover hours of lap swim at the pool the last 2 weeks of August.

**FITNESS MANAGER'S REPORT – JENNIFER PRATHER**

- July attendance numbers were 1,532 for group fitness, which was up from the same month last year. The water aerobics numbers were down a bit, but that may be due to weather.
- Our 6-week summer challenge had 26 participants.
- The Mini-triathlon had 6 participants. I am thinking of skipping a year and hope that may bring the numbers back up.
- We will be offering another Weights 101 class and may offer a next level class as well.
- We have a new offer for clients to register for an equipment orientation.
- I am in discussion with a new Instructor, Sage, to possibly teaching a hula-hoop class.
- In September, we will offer a special class on Sunday afternoons; a different one each Sunday.

**CORRESPONDENCE:**

- Clients that had a pool party called to complain that the lifeguards had to clear the pool halfway through due to lighting/thunder. I offered them a 50% refund. (State policy is to clear the pool for 30 mins after the last sighting of lightning or thunder heard.)
- The Lincoln Public Library sent a Thank You note for our donation to their summer reading program.

**UNFINISHED BUSINESS:**

**A. Capital Improvements:**

**I. Roof Replacement:**

1. Vern stated that he spoke with Ryan, of Garland Roofing, and that they are trying to coordinate painting the pool and the roof work.
2. The roof will be done first, after the pool closes, and should take about a month.
3. The pool will be painted in October.

**II. Aquatic Center: See Director's Report.**

**III. Memorial Park: See Operation Supervisor's Report.**

**NEW BUSINESS:**

**A. OSLAD Grant: See Director's Report.**

**B. Fiscal Year 2018 Audit; Available for review. Discussion is tabled until September.**

**C. Don inquired about reports that Police were called to the Complex due to kids allegedly climbing on the roof. John stated that he had heard the same thing, but reportedly, the Police did not find anything. However, Vern and Tony noticed that a ladder had been moved. Therefore, it is believed that kids used a ladder to get of top of the Allen Concession stand, but no damage was found. Dave queried if there were any cameras out there. John stated that there are not. Gary asked if notice needs to be posted stating that there are cameras on the premises. Angie stated that she would research if there are any requirements to have it posted.**

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**EXECUTIVE SESSION:**

The Board entered Executive Session at 6:48 pm to discuss Employee Issues. The Board exited the session at 7:04 pm.

**ADJOURNMENT:** Seeing no further business, Dave Perring moved to adjourn the meeting. Gary Nodine seconded the motion. The motion carried. Adjournment: 7:10 P.M.

**NEXT MEETING:** The next meeting date will be Wednesday, September 11, 2019 at 6:00 P.M.